

MINUTES OF THIS MEETING NOT YET  
APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

61 Woodland Street  
Hartford, CT

December 15, 2008

Chairman Berry called the meeting to order at 4:07 p.m.

INSTALLATION OF TRUSTEE

Chairman Berry administered the oath of office to student trustee Darcy Clifford and welcomed her to the Board.

TRUSTEES PRESENT	Timothy Ackert, Dr. Murali Atluru, Hilary Barhydt, Louise Berry, David Blackwell, Rev. David Cannon, Darcy Clifford, Hugh Cox, Carolyn Fabbri, Jules Lang, William McGurk, Ababkre Mounir, Win Oppel, Laurie Roy (part of mtg.), Marie Spivey, Kenneth Wilson, Jr., Virginia Zawoy
TRUSTEES ABSENT	Carol Wallace
SYSTEM OFFICE	Pamela Coleman, Meghan Collins, Mary Anne Cox, Vicky Greene, Marc Herzog, Lenell Kittlitz, Marjorie London, Maureen McClay, Gail O'Keefe, Elizabeth Squillace, Coreen Sumple, Paul Susen
PRESIDENTS	Cathryn Addy, Daisy Cocco DeFilippis, Barbara Douglass, Gena Glickman, Anita Gliniecki, Dorsey Kendrick, David Levinson, Martha McLeod, Wilfredo Nieves, Dianne Williams, Calvin Woodland
COLLEGES	Patricia Bouffard, Larry Smotroff – Naugatuck Valley CC; Joseph Anderson, Anthony Benoit, Ann Branchini – Three Rivers CC

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Mrs. Spivey, seconded by Mr. Lang, it was VOTED to adopt the agenda.

C. Approval of Minutes of October 20, 2008

On motion of Mrs. Spivey, seconded by Dr. Atluru, it was VOTED to adopt the public session minutes of October 20, 2008.

The motion was VOTED. VOTING AYE: Atluru, Barhydt, Berry, Cox, Fabbri, Lang, McGurk, Spivey, Zawoy

VOTING NAY: None

ABSTAINED: Ackert, Blackwell, Cannon, Clifford, Mounir, Opell, Wilson

D. Communications

1. USDOL Grant – Sustainable Operations: Alternative and Renewable (SOAR) Energy Initiative

Dr. Paul Susen, Chief Academic Officer, announced that a grant proposal was submitted to the U.S. Department of Labor that capitalizes on our three previous USDOL grants for community-based job training programs. The development of the grant proposal was a collaborative effort of the system and colleges called The SOAR grant, Sustainable Operations: Alternative and Renewable Energy Initiative. The proposal would use the solid foundation of college technology and environmental science programs to focus on new curricula that would prepare students for employment in the industries involved in energy generation and conservation, manufacturing, installation and maintenance, alternative fuels, building construction, design, and control. A letter supporting the proposal was prepared by the Governor.

Faculty members Anthony Benoit, Three Rivers Community College and Anthony Rish, Gateway Community College, provided information about the specialized curricula that will prepare students for the “green collar” workforce. The Connecticut Community College System will receive \$2.1 million for the program if the application is successful.

2. Chairman’s Report

Mrs. Berry highlighted an article that was published in the Hartford Courant that focused on the economic impact of community colleges and the colleges’ ability to develop the skilled workforce needed by Connecticut.

A Gateway Community College student drafted a letter to Dr. Kendrick, praising her and the college staff for their support in providing opportunities for students to achieve their dream through a great affordable college.

A photograph of Tunxis Community College was featured on the cover of a publication produced by architects, DuBose Associates.

Gateway Community College held its annual Hall of Fame Dinner which was attended by numerous community leaders from Greater New Haven. The dinner honored philanthropist and Specialized Packaging Group, CEO, Carlton Highsmith, William Ginsberg, President and CEO of the New Haven Foundation, and college alumnus and Public Relations Associate Alan Gales.

Capital Community College hosted a reception at the college for the dedication ceremony of a “Window to the Future” in honor of President Emeritus Conrad Mallett and his wife Dr. Claudia Mallett.

### 3. Chancellor’s Report

Chancellor Herzog commented on President Jones’ hospitalization that has required her to take a medical leave from the college. She is currently still in Chicago recuperating in a rehabilitation center and expects to return to Connecticut after the holidays, and to the college upon being released from her doctor’s care. She thanks everyone for the cards, notes and flowers.

President Levinson commented on an initiative that was approved by the State Department of Education in July for a collaborative effort to align Wright Technical High School in Norwalk with Norwalk Community College. The project has been put on hold due to an unexpected suspension of operations at the high school for two years as a cost savings measure by the State Department of Education.

As part of the grant obligation, the Connecticut Community Colleges Annual Report and 2008-09 Work Plan were submitted to the Achieving the Dream. The System has also been approved for a fourth year of funding (\$75k) from the Jobs for the Future Nellie Mae Education Foundation.

The Higher Education constituent unit heads were invited to the December meeting of the Department of Higher Education Board of Governors to discuss Strategic Budget Issues.

At its December meeting, the Bond Commission approved funding for additional costs necessary to complete the Naugatuck Valley Community College Tech Center. The Community College System was approved for a total of \$32.3 million for the year. Bond allocations for the System for the past ten years amount to over \$5 billion.

### E. Consent Agenda

Mr. Lang moved, seconded by Mr. McGurk, that exhibits E-1 through E-6 be adopted.

The Resolutions were VOTED.

F. Personnel

G. Finance, Budget and Facilities

1. Connecticut State Budget Update

Chancellor Herzog commented on the General Assembly's Special Session to address a Budget Deficit Mitigation Plan proposed by the Governor. The plan as passed in both chambers did not include any further reductions in the funding for Connecticut's Community Colleges, although the System was included in the previous rescission plan at the beginning of the fiscal year.

Much of the discussion during the Special Session was focused on the projected deficits for the upcoming biennium totaling in excess of \$2.5 billion for FY2010 and \$3.2 billion for FY2011. These projected deficits could have implications on the funding for higher education. The Governor will give her budget address in February.

The Community College System is working to preserve current dollars through a savings plan that includes restricted hiring, reduced spending and use of reserves. The colleges are also working on a 5% budget flexibility plan.

Trustee Roy arrived.

2. Elimination of Graduation Fee

Dr. Atluru moved, seconded by Mr. Lang, that exhibit G-2 be adopted.

The Resolution was VOTED.

3. Approval of Tuition and Fee Rates FY2010-FY2011

Dr. Atluru moved, seconded by Mr. Wilson, that exhibit G-3 be adopted.

The Resolution was VOTED.

4. Report of the Audit Committee

Mr. McGurk, Audit Committee Chair, reported that the committee met with the independent auditors, PricewaterhouseCoopers, prior to the Board meeting. There are no reportable problems and the Auditors praised the internal controls of the Community Colleges. It was recommended that the membership of the Audit Committee be on a rotating basis with new members introduced periodically. Trustees were encouraged to inform the Board Chair or the Chancellor of their interest in serving on the committee. The next meeting of the Audit Committee is scheduled for June 8, 2009.

Mr. McGurk moved, seconded by Mr. Lang, that exhibit G-4 (Appointment of External Auditors for Fiscal Year 2009) be adopted.

The Resolution was VOTED.

#### H. Academic Policies and Student Affairs

##### 1. Fall 2008 Enrollment Report – CT Community Colleges

Dr. Paul Susen, Chief Academic Officer, reported on the Fall 2008 Community College enrollments. The System had a record breaking enrollment of 51,105 students, an increase of 5.5% in headcount over Fall 2007. This Fall is also a record-breaking semester with respect to FTE. Our colleges are serving 29,284 Full-time Equivalent students, the largest number in the System's history.

This Fall, 17,357 minority students represent 34% of the student body, a 20.3% increase in minority enrollment since 2004. The Latino student population continues to grow and a steady increase is expected over the next 20 years.

The system's gender composition has remained relatively consistent over the past five years. This Fall, 61% of the student body is female and 39% is male.

##### 2. Termination of Pre-Allied Health Certificate Program – Gateway CC

Mrs. Spivey moved, seconded by Fr. Cannon, that exhibit H-2 be adopted.

The Resolution was VOTED.

##### 3. Approval of an Early Childhood Administration Certificate Program – Norwalk CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit H-3 be adopted.

The Resolution was VOTED.

##### 4. Approval of an Off-Campus Site to offer Courses at Danbury High School, Danbury, CT – Naugatuck Valley CC

Mrs. Spivey moved, seconded by Mr. Opell, that exhibit H-4 be adopted.

The Resolution was VOTED.

##### 5. Public Act 08-157, An Act Concerning Security Protocol at the Constituent Units

Presidents Williams and McLeod shared their respective college's plan and activities to address and respond to students who may be at risk of harm to themselves or others. Public Act 08-157, *An Act Concerning Security Protocol at the Constituent Units*, passed July 1, 2008, requires that

each constituent unit develop a plan in response to the legislation. A few of the activities initiated by the colleges include working with the local mental health facility, installing telephones in each classroom, and offering training sessions at the start of each semester. The plans from the twelve community colleges will be summarized as part of a system plan which will be submitted to the Department of Higher Education by January 1, 2009.

I. Old Business

J. New Business

1. Schedule of 2009 Board Meetings

Mr. Lang moved, seconded by Mrs. Spivey, that exhibit J-1 be adopted.

The Resolution was VOTED.

K. Addendum

L. Staff Reports

M. Executive Session

There being no further business the meeting adjourned at 5:55 p.m.

Recorded by \_\_\_\_\_

Approved by \_\_\_\_\_