

MINUTES OF THIS MEETING NOT YET
APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

61 Woodland Street
Hartford, CT

February 23, 2009

Chairman Berry called the meeting to order at 4:15 p.m.

TRUSTEES	Timothy Ackert, Murali Atluru, Hilary Barhydt, Louise Berry, David Blackwell, Fr. David Cannon, Darcy Clifford, Hugh Cox, Jules Lang, William McGurk, Carolyn McKenna, Ababkre Mounir, Win Oppel, Laurie Roy, Marie Spivey, Kenneth Wilson, Jr.,
TRUSTEES ABSENT	Virginia Zawoy
SYSTEM OFFICE	Philip Cocchiola, Pamela Coleman, Meghan Collins, Corby Coperthwaite, Mary Anne Cox, Vicky Greene, Marc Herzog, Lenell Kittlitz, Marjorie London, Maureen McClay, Ken Spelke, Coreen Sumple, Paul Susen
PRESIDENTS	Barbara Douglass, Gena Glickman, Anita Gliniecki, Grace Jones, Dorsey Kendrick, David Levinson, Martha McLeod, Wilfredo Nieves, Dianne Williams, Calvin Woodland
COLLEGES	Doris Arrington, Jacqueline Phillips – Capital CC; Michael Rooke – Manchester CC; Patricia Bouffard, William T. Brown, James Troup – Naugatuck Valley CC;

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Mrs. Spivey, seconded by Mr. Lang, it was VOTED to adopt the agenda.

C. Approval of Minutes of December 15, 2008

On motion of Fr. Cannon, seconded by Mrs. Spivey, it was VOTED to adopt the public session minutes of December 15, 2008.

D. Communications

1. Chairman's Report

Mrs. Berry announced the resignation of Carol Wallace from the Board of Trustees effective February 13, 2009 due to the many challenges of her own business which will be time consuming.

Mrs. Spivey was a recipient of a Community Service award from the Urban League of Greater Hartford on February 7.

As reported in the Endowment Report, over \$1 million was raised through the hard work and initiative of the development offices and Presidents of our colleges during the 2007-08 calendar year. The endowments will be eligible for the State matching grant endowment fund.

A letter was received from the Governor citing her objections to the rehiring of retired faculty and staff to work within the system. She is asking the Boards of Trustees of higher education to implement a new hiring policy identical to one that will be applied to all Executive branch agencies. Mrs. Berry asked the staff to prepare a report for the Board on this matter for consideration at the March Board meeting.

2. Chancellor's Report

Mr. Herzog reported that the Community College System enrolled over 50,000 students for the Spring 2009 semester. A record number of full-time students were enrolled at the colleges; 75% are continuing students; 4,400 are new first-time students; 2,100 are readmitted; and 4,900 are transfer students. The college staff was applauded for their accomplishments in advising, enrolling and guiding this record breaking number of students.

E. Consent Agenda

Mr. Lang moved, seconded by Mr. McGurk, that exhibits E-1 through E-3 be adopted.

The Resolutions were VOTED.

F. Personnel

G. Finance, Budget and Facilities

1. FY2009 Operating Budget Quarterly Report

Vicky Greene, Chief Finance and Administrative Officer, reported on the Second Quarter FY2009 Operating Budget. Enrollment continued to set new records, with Fall 2008 FTE enrollment up by 6.5% over Fall 2007, and student headcount enrollment up by 5.5% over the previous fall, reaching a total of 51,105 students taking credit courses. For the second quarter, total operating budget revenues were at 59% of the original annual budget, while total expenditures were about 51% of the original budget for the year. Non-payroll costs also included utility expenditures about 59% of the funded base energy budget. Energy costs are above budget but are lower than expected.

2. FY2010-FY2011 Governor's Budget Recommendation

The Governor's budget recommendations for the next biennium and the Community Colleges' presentation to the Appropriations Committee of the General Assembly were reviewed. The presentation to the committee allowed the System to elaborate on the challenges and choices presented by the Governor's recommendations, as well as outline the students' needs and the colleges responsiveness to the diverse needs of the large student population and to the state needs for a well educated workforce.

For the 2007-2008 award year, \$58.7 million in aid was awarded to 21,354 financial aid recipients. For the 2008-2009 award year, 43,042 applications have been received, a 13% increase over the previous year.

General Fund Revenues comprise about 55-56% of total Community Colleges revenues. Student tuition and fees contribute about 27% of total revenues. Grants, gifts and other externally generated revenues cover an increasing proportion of Community Colleges operations. The most recent Deficit Mitigation Plan includes cuts to Connecticut Charts-a-Course.

Chancellor Herzog commented on the Middle College proposal and the Governor's budget recommendation. The merger proposal, "Middle College System" includes several entities under a mega board: Technical High Schools; the Middle College System and; staff from the Office of Workforce Competitiveness and revenues responsible for staff for the Department of Labor apprentices programs. The budget as described is maintained in the Middle College proposal. The new Board of Trustees of the Middle College System will provide oversight of the Technical High Schools and the Community Colleges.

Presidents Glickman, Williams and Levinson provided information about their experience in working with the middle college concept. The concept is to provide a small diverse learning environment for high school students as they prepare for college, to encourage college enrollments and to reduce the drop-out rate. A middle college is a bridge between high school and college. It provides college courses to students while they are still in high school.

Presidents Gliniecki, Kendrick and McLeod commented on the partnership programs that the Community Colleges have with the high schools. A number of programs have been developed to prepare high school students to be successful in college; introductory classes in math and developmental English; dual credit programs that provide college credit, improved academic preparation, and encouragement to continue their educations at the two-year and four-year levels.

Mrs. Berry shared comments on the mission of the Community Colleges and higher education. The Middle College System proposal shifts from higher education and focuses on workforce skills and job training for industry. The future accreditation of the colleges and programs as well as the value of the degrees was discussed. For the past 40 years the Community Colleges have put emphasis on the goals of students in many areas and on articulation agreements with the state universities. It was the consensus of the Trustees that partnership relationships are feasible with the Technical High Schools but the answer to the State budget woes is not in the governance structure of the new system. Permission was given to Chancellor Herzog to proceed in defending the mission of the Community College System and the current structure.

* * *Trustee McKenna left the meeting. * * *

3. Capital Budget

Mr. Herzog reviewed the unallocated balances of the Capital Budget and the Governor's recommendations for new authorizations for FY2010-FY2011. As of January 31, 2009 the unallocated balances totaled \$261,980,176. The Governor's recommendations include \$3,366,316 for FY2010 and \$63,128,578 for FY2011.

H. Academic Policies and Student Affairs

1. Approval of a Pathway to Teaching Careers Associate in Arts Degree Program – Housatonic CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit H-1 be adopted.

The Resolution was VOTED.

2. Termination of the Multimedia Option to Graphic Design Associate in Science Degree Program – Manchester CC

Mrs. Spivey moved, seconded by Fr. Cannon, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Approval of a Business Skills Certificate Program – Middlesex CC

4. Modification and Change in Title of the Communications Arts Associate in Arts Degree Program – Middlesex CC

5. Approval of a Manufacturing Machine Technology Option to the Technology Studies, A.S. Degree Program – Middlesex CC

6. Approval of a Manufacturing Machine Technology Certificate Program – Middlesex CC

Mrs. Spivey moved, seconded by Mr. Wilson, that exhibits H-3 through H-6 be adopted.

The Resolutions were VOTED.

7. Approval of a Drug and Alcohol Rehabilitation Counselor Certificate Program – Naugatuck Valley CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit H-7 be adopted.

The Resolution was VOTED.

8. Modification of the Human Services Associate in Science Degree Program – Naugatuck Valley CC

9. Termination of the Child and Family Services Option, Disabilities/Mental Health Option, Gerontology Option, and Social Work Option to the Human Services Associate in Science Degree Program – Naugatuck Valley CC

10. Modification of the Gerontology Certificate Program – Naugatuck Valley CC

11. Modification and Change in Title of the Mental Health Certificate Program – Naugatuck Valley CC

From: Mental Health
To: Disabilities/Mental Health

12. Modification and Change in Title of the Social Work Certificate Program – Naugatuck Valley CC

From: Social Work
To: Child and Family Services

Mrs. Spivey moved, seconded by Fr. Cannon, that exhibit H-8 through H-12 be adopted.

The Resolutions were VOTED.

13. Approval of a Computer Science Associate in Science Degree Program – Norwalk CC

Mrs. Spivey noted that the program was tabled in the committee meeting.

14. Approval of an Administrative Option and Clinical Option to the Medical Office

Management Associate in Science Degree Program – Norwalk CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit H-14 be adopted.

The Resolution was VOTED.

* * *Trustee Blackwell left the meeting. * * *

J. New Business

1. 2009 Board of Trustees Merit Awards

Mr. Lang moved, seconded by Dr. Atluru, that exhibit J-1 be adopted.

The Resolution was VOTED.

K. Addendum

L. Staff

1. Legislative Update

Meghan Collins, Director of Government Relations, provided an update on proposed legislation that will impact the Community Colleges. The Bills included legislation on the Governor’s budget bills; Tuition and Funding; Workforce; and Academics, Curriculum, and Programs. The Board will be kept apprised of the progression of the Bills throughout the legislative session.

M. Executive Session

Recorded by _____

Approved by _____