

MINUTES OF THIS MEETING NOT YET
APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

Three Rivers Community College
Norwich, CT

April 20, 2009

Chairman Berry called the meeting to order at 3:08 p.m.

TRUSTEES PRESENT	Murali Atluru, Louise Berry, Hugh Cox, Jules Lang, William McGurk (part of mtg.), Carolyn McKenna, Ababkre Mounir, Win Oppel, Marie Spivey, Virginia Zawoy
TRUSTEES ABSENT	Timothy Ackert, Hilary Barhydt, David Blackwell, Fr. David Cannon, Darcy Clifford, Laurie Roy, Kenneth Wilson, Jr.
SYSTEM OFFICE	Kenneth Armstrong, Philip Cocchiola, Pamela Coleman, Meghan Collins, Corby Coperthwaite, Mary Anne Cox, Marc Herzog, Lenell Kittlitz, Marjorie London, Gail O'Keefe, Ken Spelke, Paul Susen
PRESIDENTS	Cathy Addy, Daisy Cocco DeFilippis, Barbara Douglass, Anita Gliniecki, Gina Glickman, Grace Jones, David Levinson, Martha McLeod, Wilfredo Nieves, Dianne Williams, Calvin Woodland
COLLEGES	Joanne Russell, Michael Rooke, Alice Savage, Catherine Seaver – Manchester CC; Ann Branchini, Karen Edwards – Three Rivers CC

Mrs. Berry announced the passing of Trustee David Cannon's wife, Mrs. Ann-etta Cannon. A moment of silence was observed.

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Dr. Atluru, seconded by Mr. Lang, it was VOTED to adopt the agenda.

C. Approval of Minutes of March 16, 2009

On motion of Mrs. Spivey, seconded by Mr. Cox, it was VOTED to adopt the March 16, 2009 public session minutes.

The minutes were VOTED. VOTING AYE: Atluru, Berry, Cox, Lang, Mounir, Spivey,
Zawoy

VOTING NAY: None

ABSTAINED: McKenna, Oppel

D. Communications

1. President Jones welcomed the Board to the new campus of Three Rivers Community College and thanked them for the long awaited new facilities. The Board members were guided on a tour of the campus.

Mr. McGurk arrived.

2. Chairman's Report

Mrs. Berry announced the Governor's appointment of two new Trustees who will be joining the Board. Mr. Ronald Gambardella is replacing Trustee Carol Wallace and will be sworn in at the May Board meeting. Mr. Wallace Irish will be replacing Trustee David Blackwell and will join the Board at the July meeting.

A letter was received from Commissioner James Thomas of the Department of Emergency Management and Homeland Security expressing his thanks for the assistance provided to his department by our colleges and by Board Counsel Marjorie London in creating a process within which our colleges would be available as Disaster Recovery Centers helping Connecticut residents affected by future disasters to file claims for assistance.

President Levinson has been recognized as this year's Distinguished Leader by the Voluntary Action Center, a program that recruits, trains, and manages volunteers for more than 150 nonprofit agencies in Fairfield County.

President Nieves has been recognized by the Middletown Rotary Club with the dedication of a "dictionary initiative" in his honor. Dr. Nieves is the outgoing president of the Rotary Club.

On April 24th the 2009 All-CT Academic Team are being honored by Phi Theta Kappa, the two year college honor society for their academic achievements, their leadership and their community service. Fourteen students from our colleges and one from St. Vincent's College of Nursing will be recognized at this event at the State Capitol.

This year's All-USA Academic Team was honored at the American Association of Community Colleges Annual Convention in April. Nominations from community and junior colleges across the country were included in this national competition sponsored by Phi Theta Kappa and the American Association of Community Colleges.

One member of the All-Connecticut Team, Maria Gomez of Norwalk Community College, also received the honor of being named as a New Century Scholar, one of fifty students to be so honored as the representative of their states on the national team.

The Legislative Interns from the Community Colleges will be honored at a breakfast and awards ceremony at the Legislative Office Building on April 23, 2009. These students take on the role of legislative intern as part of their academic program and manage to balance a full schedule of classes. The Trustees were encouraged to attend both events.

3. Chancellor's Report

Chancellor Herzog thanked Trustees Atluru, Berry, Cox and McGurk for their participation in the inauguration ceremony for President DeFilippis.

President Jones and her staff were congratulated and thanked for their patience and endurance and for implementing the renovations of the college facilities.

Asnuntuck Community College recently opened their Veterans Oasis Center to accommodate the growing number of veterans on the college campus.

The Community College System is working in cooperation with the Governor's office and partnering with other state agencies to fund education utilizing the Stabilization Fund. Dr. Paul Susen, Chief Academic Officer, reported that 6 areas have been identified where the Community Colleges can be helpful: green technology, weatherization, allied health, manufacturing training, early childhood education, and employment readiness. Presently, the process for applying for the grants is not known. The money will have to be spent within the next two and one-half years.

E. Consent Agenda

Mr. Lang moved, seconded by Mrs. Zawoy, that exhibits E-1 through E-3 be adopted.

The Resolutions were VOTED.

F. Personnel

G. Finance, Budget and Facilities

1. FY2009 4th Quarter Budget Rescission

Chancellor Herzog reported that on April 1 the Governor used her authority to cut an additional 2% from the Community College System budget, bringing the total FY2009 rescission to 5%. In anticipation of this level of reduction, the System has been planning on how best to handle the reduction. Due to the recommended budget cuts it will be necessary to cut back on services and operations and to transfer funds from the General Fund to the Operating Fund. The 5% cut represents a little over \$7 million reduction for this fiscal year.

2. FY2010-FY2011 Appropriations Committee Budget

The Appropriations Committee FY2010-2011 General Fund budget recommendation was reviewed. The Appropriations Committee restored \$7.5 million to the System budget to qualify the State for Federal Stabilization Funding. It was noted that the General Assembly presently has three budgets on the table for consideration. There is no clear indication that a budget plan will be resolved any time soon. No additional dollars were included in the recommendations to sustain the expanded nursing program.

There are multiple unknowns with the budget including varying calculations of the deficit. Savings are anticipated from a Retirement Incentive Program (RIP), but no program has been identified as of yet. Within the Community College System, 29% of the employees are eligible to participate in the RIP program.

3. Gateway Community College Campus Development Project

Lenell Kittlitz, Director of Facilities Planning, reported that the closing date for the land transfer agreement for the Gateway Community College development project is scheduled for April 27, 2009. It is also anticipated that the plans will be available at that time with a September 1st target date for the start of the project. The Gateway development project will be the largest project handled by the Department of Public Works.

4. Joyner Center Renovation Project Update

Chancellor Herzog reported that the Finance, Budget and Facilities Committee discussed the plans for the Joyner Center building, located on the campus of Northwestern CT Community College. The Joyner Center building was built in 1957 and acquired by the college in 1983. The

building was identified a number of years ago as requiring significant upgrading for its continued use as academic space for college programs.

Recognizing the age and condition of the building, a program, structural and site evaluation of the Joyner building and property was conducted prior to implementing the design for the renovation project. The engineering report determined that the building has numerous building code and ADA issues and cannot be adequately renovated to house the academic programs. The report concludes that renovation is not feasible and recommends the construction of a new facility on the site to house the academic programs. It will be necessary to adjust the Board's Five-year Capital Plan to accommodate these recommendations.

H. Academic Policies and Student Affairs

1. Approval of a Music Industry, Associate in Science Degree Program – Capital CC

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibit H-1 be adopted.

The Resolution was VOTED.

2. Modification and Change in Titles to the Fire Technology and Administration, Associate in Science Degree Program, and to the Fire Technology and Administration: Emergency Management Response Option and Modification to the Emergency Management Response Certificate Program - Capital CC

From: Fire Technology and Administration, A.S.

To: Fire Science and Emergency Medical Services, A.S.

From: Fire Technology and Administration, A.S.: Emergency Management Response Option

To: Fire Science and Emergency Medical Services, A.S.:
Emergency Management Response Option

Mrs. Spivey moved, seconded by Dr. Atluru, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Approval of Technology Management Option to the Technology Studies, Associate in Science Degree Program – Manchester CC

4. Approval of Technology Management Certificate Program – Manchester CC

Mrs. Spivey moved, seconded by Dr. Atluru, that exhibits H-3 and H-4 be adopted.

The Resolutions were VOTED.

5. Modification and Change in Title of the Graphic Design, A.S. : Computer Graphics Option – Housatonic CC

From: Graphic Design, A.S.: Computer Graphics Option
To: Graphic Design, A.S.: Multimedia Option

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibit H-5 be adopted.

The Resolution was VOTED.

6. Termination of the BOT: Legal Assisting Certificate Program – Housatonic CC

7. Termination of the Business Administration, A.S.: Health Care Management Option – Housatonic CC

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibits H-6 and H-7 be adopted.

The Resolution was VOTED.

8. Approval of a Computer Science, Associate in Science Degree Program – Norwalk CC

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibit H-8 be adopted.

The Resolution was VOTED.

I. Old Business

J. New Business

K. Addendum

L. Staff Report

1. Legislative Update

Meghan Collins, Director of Government Relations, provided an update on Bills that we have been monitoring during the current legislative session. The Board will be kept abreast of the Bills and their status as the legislature continues their deliberations.

M. Executive Session

N. Closed Session

On motion of Mr. Lang, seconded by Mrs. Spivey, it was VOTED to recess and reconvene in Closed Session to discuss Collective Bargaining.

The Public Session meeting adjourned at 4:47 p.m.

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The meeting reconvened in Closed Session.

The Board adjourned from Closed Session and immediately reconvened in Public Session at 5:32 p.m. to adopt the resolution on the Approval of Collective Bargaining Agreements, exhibit X-1.

The meeting adjourned at 5:35 p.m.

Recorded by _____

Approved by _____