

MINUTES OF THIS MEETING NOT YET
APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

61 Woodland Street
Hartford, CT

May 18, 2009

Chairman Berry called the meeting to order at 4:10 p.m.

Chairman Berry administered the oath of office to Ronald Gambardella and welcomed him to the Board.

TRUSTEES PRESENT	Timothy Ackert, Murali Atluru, Hilary Barhydt, Louise Berry, Fr. David Cannon, Ronald Gambardella, William McGurk, Carolyn McKenna, Win Oppel, Laurie Roy, Marie Spivey, Virginia Zawoy
TRUSTEES ABSENT	David Blackwell, Darcy Clifford, Hugh Cox, Jules Lang, Ababkre Mounir, Kenneth Wilson, Jr.
SYSTEM OFFICE	Kenneth Armstrong, Philip Cocchiola, Pamela Coleman, Meghan Collins, Mary Anne Cox, Vicky Greene, Marc Herzog, Lenell Kittlitz, Marjorie London, Gail O'Keefe, Ken Spelke, Coreen Sumple, Paul Susen
PRESIDENTS	Cathy Addy, Daisy Cocco DeFilippis, Gina Glickman, Anita Gliniecki, Grace Jones, Dorsey Kendrick, David Levinson, Martha McLeod, Wilfredo Nieves, Dianne Williams, Calvin Woodland
COLLEGES	Lisa Smith-Overton – Asnuntuck CC; Kathleen Toedt – Housatonic CC; Alfred Carter – Manchester CC; Jim Daniels, Telicia Townsend – Naugatuck Valley CC; Susan Huard, Augustine Turay – Quinebaug Valley CC; Gizelle Posey – Three Rivers CC; Stephanie Craffuslion, Jessica Waterhouse-VanWie – Tunxis CC

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Mrs. Spivey, seconded by Fr. Cannon, it was VOTED to adopt the agenda.

C. Approval of Minutes of April 20, 2009

On motion of Mr. Oppel, seconded by Dr. Atluru, it was VOTED to adopt the April 20, 2009 public session minutes.

The minutes were VOTED. VOTING AYE: Atluru, Berry, McGurk, McKenna, Oppel,
Spivey, Zawoy

VOTING NAY: None

ABSTAINED: Ackert, Barhydt, Cannon, Gambardella, Roy

D. Communications

1. Recognition of Minority Fellowship Program

Kenneth Armstrong, System Officer for Diversity Awareness, provided an overview of the Minority Fellowship Program which is in its 20th year of promoting diversity within the workforce of the Community College System. Since the program's inception in 1989, over 200 fellows have participated in the program with over 100 being hired in the System. Mr. Armstrong thanked the Chancellor, the Presidents and the mentors for their support of the MFP program as well as the unions for their financial support.

Carol Correa, a Fellow at Capital Community College, shared her rewarding experiences working with the students in the Student Services area under the guidance of Dr. Jai Smith and Dean Doris Arrington. Ms. Correa, a graduate of Capital, thought it was very rewarding to return to the school that provided her access to higher education. She thanked the Board for the opportunities provided through the Minority Fellowship Program for individuals to give back to the community while gaining experience in the higher educational field.

All nine Fellows will be formally recognized at a reception immediately following the Board meeting.

2. Chairman's Report

Mrs. Berry reported on the leadership and service provided by the community colleges to our state, our communities, our region and our nation.

The Hispanic Student Union of Naugatuck Valley Community College has received the People's Weekly Newsmaker Award recognizing its dedication for initiating Sunday volunteers from Naugatuck Valley to keep a soup kitchen open throughout the winter for families in the region. Professor Judith Donnelly of Three Rivers Community College has been recognized by SPIE, the Society of Photographic Instrumentation Engineers, for "her years of activism in optics/photonics education and in SPIE." During her 31 year career at Three Rivers, Professor Donnelly co-founded the college's Laser and Fiber Optics program and was instrumental in the conception and design of the new high-tech optics lab.

The spring issue of the Journal of Higher Education singled out Community Colleges as a result of their attraction for growing numbers of students seeking the opportunities offered by higher education. Chair of the New England Board of Higher Education examined the many benefits provided by community colleges to the New England region and specifically mentioned Manchester Community College, Great Path Academy and the entrepreneurship programs offered at our Connecticut Community Colleges as serving the educational and economic development needs of the region's communities and citizens.

In one of his speeches, President Barack Obama has called the nation's community colleges the "workhorses" of higher education and appointed Dr. Jill Biden to lead a national effort to raise awareness about "opening the doors to our community colleges...so that all Americans get the skills and education they need to succeed in today's economy." The President has promised to back up this effort with the support necessary.

3. Chancellor's Report

Chancellor Herzog congratulated Board Chair Louise Berry on being selected by the UConn Neag School of Education as a distinguished educator. She was honored at an Alumni Awards dinner as "Superintendent of the Year."

Board Vice-Chair Marie Spivey was congratulated for her academic accomplishment in receiving her doctorate degree from the University of Hartford.

Another academic year is coming to an end as college commencements begin later this week. During this academic year we have educated more students than at any time in the history of our system, at the same time we have experienced what is being reported as the worst financial crisis in the history of our state. The Board of Trustees was thanked for their steadfast support, the college presidents and their respective management teams for their leadership, and the faculty and staff for their dedication and commitment. Chancellor Herzog expressed his sincere gratitude to all for what they have done this year to bring the opportunity for success to our students and to our colleges.

E. Consent Agenda

1. Reclassification – (J. Russell – Manchester CC)

Mrs. Zawoy moved, seconded by Mr. McGurk, that exhibit E-1 be adopted.

The Resolution was VOTED.

F. Personnel

G. Finance, Budget and Facilities

1. Quinebaug Valley Community College – Middle College High School Facility Development

President Williams commented on a collaborative plan between Quinebaug Valley Community College and EASTCONN to develop a Middle College High School that was initiated in 2007 with the submittal of an Operations Plan to the State Department of Education. The plan was approved for the inter-district magnet school in January 2008 and in the fall of 2008, using borrowed space from the college, Quinebaug Valley Middle College High School began its first school year with 34 tenth graders.

College staff has been working on the ED049 and has hired the architectural firm of Amenta/Emma Architects PC to design its new facilities. A representative from the architectural firm provided an overview of the middle college project design and the budget. It is anticipated that work will begin in fall 2009 with occupancy scheduled for fall 2013.

Dr. Atluru moved, seconded by Mrs. Spivey, that exhibit G-1 be adopted.

The Resolution was VOTED.

2. Granting of an Easement – Three Rivers Community College

Lenell Kittlitz, Director of Facilities Planning, reviewed the easement providing the City of Norwich the right to maintain, repair and replace a sidewalk for public use on the site of Three Rivers Community College.

Dr. Atluru moved, seconded by Mr. Oppel, that exhibit G-2 be adopted.

The Resolution was VOTED.

3. Campus Development Programs Update

Ms. Kittlitz reported that on Friday, May 1 a milestone was reached with the completion of the land transfer agreement between the State of Connecticut on behalf of the Board of Trustees and the City of New Haven for the Gateway Community College project. Governor Rell and Mayor DeStefano were in attendance for the transfer. Bids will be going out this week for the Gateway project and bonding is scheduled to take place in the fall.

President Levinson has been meeting with the Department of Public Works regarding the construction of a new Health and Science Building at Norwalk Community College. The project is scheduled to go out to bid in July with completion of construction in 2011.

4. FY2009 3rd Quarter Operating Budget Report

Vicky Greene, Chief Financial and Administrative Officer, reviewed the Third Quarter FY2009 Operating Budget Report. Revenue has been strong with enrollment continuing to set new records, with Fall 2008 FTE enrollment up by 6.5% over Fall 2007, and student headcount enrollment up by 5.5% over the previous fall. Full-time student enrollment continued to climb reaching 38.5% of all community college students. These trends continued in the spring 2009 semester with FTE enrollment up 8.7% over last spring.

Tuition revenues through the third quarter are about 5% above the original budget, reflecting the strong enrollment growth and revenues earned for the Fall and Spring semesters. Credit extension programs are about 7.5% above budget, while non-credit programs are below budget with the economic downturn impacting both workforce development and personal development revenues. With three-quarters of the year over, the Community College System allotment is less than expected with another rescission planned for the fourth quarter.

Non-payroll expenditures for the third quarter were at 81% of the budget for the year, reflecting obligations that carried forward from the previous year, as well as increased activity to support growing enrollment.

5. FY2010-FY2011 Budget Update

Chancellor Herzog commented on the continued uncertainty of the State budget. In spite of the budget woes, our goal is to preserve the mission of the Community Colleges by expanding opportunity of access and success for community college students. The demand for community colleges has increased and financial aid applications are up 157% from a year ago.

Currently there are two budget recommendations on the table, one from the Governor and the other from the Appropriations Committee. The Governor recommends reducing our budget by 10.2% and 12.0% respectively for FY2010 and FY2011. The budget shortfalls include a 5% base reduction of \$7.5m; rollout of continuing obligations – annualization of \$2.1 and \$2.3 million; wage increases \$6.9m and \$8.2m; and other Current Service Adjustments for nursing/facilities. The Appropriations Committee budget recommendation includes a 5.3% and 6.7% budget reduction for FY2010 and FY2011 respectively. Also included in the agreement are a management wage freeze and the concessions included in the SEBAC agreement. Deficits are projected for FY2009 and the next biennium.

The SEBAC agreement has been signed by the General Assembly and the details of the agreement were reviewed with the Board. The implications of the Retirement Incentive Program on the System were also reviewed. It is uncertain how many dollars will be replaced in the System budget for retirement savings. The Collective Bargaining Arbitration Award for nursing and allied health is pending approval by the House and the Senate. Planning assumptions include permanent reductions to offset the 5% rescissions and the FY2010 annualization costs of FY09 increases; partial Retirement Incentive Program replacement funding for faculty and non-faculty; and the use of college reserves in FY2010 for additional shortfalls.

The Finance Committee of the General Assembly has authorized money for bonding in FY10 and FY11 for state agency capital projects. The bill cancels prior bond authorizations and unallocated balances of previous authorizations.

H. Academic Policies and Student Affairs

1. Substantive Modification and Change in Title of the Recreation Leadership Associate in Science Degree Program – Northwestern CT CC

From: Recreation Leadership
To: Therapeutic Recreation

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibit H-1 be adopted.

The Resolution was VOTED.

2. Termination of the Park Management Option and Therapeutic Recreation Option to the Recreation Leadership Associate in Science Degree Program – Northwestern CT CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Approval of a Pathway to Teaching Careers Associate in Arts Degree Program – Three Rivers CC

Mrs. Spivey moved, seconded by Fr. Cannon, that exhibit H-3 be adopted.

The Resolution was VOTED.

4. Suspension of the Montessori Teacher Education Option to the Early Childhood Education Associate in Science Degree Program – Three Rivers CC

Mrs. Spivey moved, seconded by Mr. Oppel, that exhibit H-4 be adopted

The Resolution was VOTED.

I. Old Business

J. New Business

1. Confirmation of 2009 Honorary Associate Degree – Three Rivers CC

Mrs. Spivey moved, seconded by Mr. Ackert, that exhibit J-1 be adopted.

The Resolution was VOTED.

K. Addendum

L. Staff Report

1. Legislative Update

Meghan Collins, Director of Government Relations, reported on proposed bills that are before the legislature. The bills that will impact the Community College System will continue to be monitored for the remainder of the legislative session.

M. Executive Session

There being no further business the meeting adjourned at 5:53 p.m.

Recorded by _____

Approved by _____