

MINUTES OF THIS MEETING NOT YET
APPROVED BY THE BOARD

BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES

61 Woodland Street
Hartford, CT

July 27, 2009

Vice Chair Spivey called the meeting to order at 4:08 p.m.

Mrs. Spivey administered the oath of office to Wallace Irish and welcomed him to the Board.

TRUSTEES PRESENT	Murali Atluru, Hilary Barhydt, Fr. David Cannon, Hugh Cox, Wallace Irish, Jules Lang, Carolyn McKenna, Ababkre Mounir, Win Oppel, Laurie Roy, Marie Spivey, Virginia Zawoy
TRUSTEES ABSENT	Timothy Ackert, Louise Berry, Darcy Clifford, Ronald Gambardella, William McGurk, Kenneth Wilson, Jr.
SYSTEM OFFICE	Philip Cocchiola, Pamela Coleman, Meghan Collins Fanning, Corby Coperthwaite, Mary Anne Cox, Vicky Greene, Marc Herzog, Lenell Kittlitz, Marjorie London, Maureen McClay, Gail O'Keefe, Linda Perfetto, Ken Spelke, Paul Susen
PRESIDENTS	Daisy Cocco DeFilippis, Anita Gliniecki, Gina Glickman, Dorsey Kendrick, Wilfredo Nieves, Dianne Williams, Calvin Woodland
COLLEGES	Patricia Bouffard – Northwestern CT CC; Pamela Edington – Norwalk CC; Michael Rooke – Tunxis CC

Formal action taken by the Board of Trustees, unless otherwise noted, is by unanimous vote of all members.

B. Adoption of Agenda

On motion of Fr. Cannon, seconded by Mr. Lang, it was VOTED to adopt the agenda.

C. Approval of Minutes of June 15, 2009

On motion of Dr. Atluru, seconded by Fr. Cannon, it was VOTED to adopt the June 15, 2009 public session minutes.

D. Communications

1. Chairman's Report

Fr. David Cannon has been chosen as the recipient of the 2009 Northeast Regional Trustee Leadership Award by the Association of Community College Trustees (ACCT). The award will be presented during the ACCT Annual Community College Leadership Congress taking place in San Francisco, California in October.

The Joint Review Committee on Education in Radiologic Technology (JRCERT) held an accreditation site visit for Capital's radiologic technology program recently as the culmination of a year-long process that included an extensive self-study of every aspect of the program. The Committee uses nine Standards for accreditation with approximately sixty objectives to ensure programs are compliant with educational requirements.

Of the seventy Standards and Objectives established by the JRCERT, the Capital Radiology program was found by the site visitors to be in compliance in every area.

In the exit interview, the program reviewers offered a number of commendations about the program in terms of quality of the curriculum, the faculty, and the level of support evident from the clinical affiliates and the college's administration.

2. Chancellor's Report

Chancellor Herzog commented on the President's "American Graduation Initiative: Stronger American Skills through Community Colleges" proposal. Title 1 of the Act creates the **College Access and Completion Innovation Fund** which provides \$300 million per year for 5 years to assist States in developing and implementing plans to improve enrollment, persistence and completion of programs. Title V of the Act is the **Community College Initiative** that will direct \$630 million per year through 2019, so that overall the nation benefits from graduating "five million more community college graduates over the next decade...to [rebuild] the economy."

The funding will come from competitive grants to support programs that are “innovative and have demonstrated effectiveness in the completion of a post-secondary credential leading to a skilled occupation in a high demand industry.”

Our successful experience with four US DOL grants, our participation in the Achieving the Dream Initiative, and the new Developmental Education Initiative, all target improvements in student success by implementing academic innovations that help students to gain the college-level skills demanded by the 21st century economy.

A report of the Council of Economic Advisors to the President projects a potential development in the U.S. labor market over the next five to ten years in health care; aerospace and pharmaceuticals; and the construction industry. The report concludes that we need a comprehensive strategy to ensure that our education and training systems are strong and effective.

The NEASC Commission on Institutions of Higher Education has accepted the report submitted by Housatonic Community College regarding distance education programming. The action by the Commission approves distance education programming within the institutions overall accreditation. The Commission has requested that the self-study report prepared for the Spring 2012 comprehensive evaluation provide an update on the College’s distance education programming.

Student registration statistics for the Fall 2009 semester shows a 23% increase in registrations compared to the same time last year, as many returning students register early.

The Connecticut Women’s Education and Legal Fund (CWEALF) will honor President Dorsey Kendrick on Tuesday, October 6, 2009 at its annual Awards Dinner. The theme for this year’s celebration is “One Woman Makes a Difference.”

Commissioner McQuillan has informed EASTCONN and Quinebaug Valley Community College that its revision to the operational plan for the inter-district magnet school, QVCC Middle College High School was approved, increasing the maximum enrollment to 225.

The Auditor’s of Public Accounts have notified the Chancellor that they will commence the System audit for the fiscal years ending June 30, 2008 and 2009 this week. The auditors are responsible for auditing the financial statements of the State and for auditing Federal Financial Assistance under the requirements of the Federal Single Audition Act. Members of our Finance Staff coordinate this audit activity and serve as liaison to the Supervisory Auditor.

E. Consent Agenda

Mr. Lang moved, seconded by Mr. Oppel, that exhibits E-1 and E-2 be adopted.

The Resolutions were VOTED.

F. Personnel

1. Retirement Incentive Program

Mr. Herzog reviewed the impact of the Retirement Incentive Program on the Community College System. Approximately 665 employees or 37% of the permanent employees in the Connecticut Community College System were eligible to retire under the incentive program. A total of 190 system employees retired on June 1 or July 1, 2009, of which 177 were eligible for the retirement incentive. The loss of 177 employees represents approximately 8% of our permanent, full-time workforce. The average age of the retirees was 62 and the average years of service totaled 27.

G. Finance, Budget and Facilities

1. FY2010 Budget Status

The System has been operating with a General Fund allotment authorized through an Executive Order issued by the Governor. The funding is based on a pro-rata amount provided to continue operations for the month of July. State Budget discussions between the leadership of the General Assembly and the Governor are taking place but information on those discussions has not been available to the general public. Until recently, both sides have not been able to agree on the amount of the State deficit. It is now estimated that the biennial deficit amounts to \$8.5 billion. Budget talks are progressing and the Appropriations Committee is scheduled to caucus on Thursday morning, July 30.

2. FY2010-FY2011 Budget Planning

Vicky Greene, Chief Financial and Administrative Officer, commented on the System's budget planning after final receipt of the actual retirements. The long-term position planning was reviewed and additional reductions will be made to the permanent roster. The retirement compensation value totals \$15 million of the permanent budget with \$5.3 million in Unfunded Rollout Obligations.

3. Campus Development Projects - Update

Lenell Kittlitz, Director of Facilities Planning, provided an update on the facility projects at Norwalk and Gateway Community Colleges. Projects at both colleges will go out to bid in August. The new Science Building at Norwalk Community College is scheduled for completion in Fall 2011 and the opening of the new Gateway Community College campus is scheduled for Fall 2012 with support for funding by the Governor's office and OPM continuing.

H. Academic Policies and Student Affairs

1. Approval of a Community Change Studies Option to the Social Service Associate in Science Degree Program – Capital CC

Fr. Cannon moved, seconded by Mr. Oppel, that exhibit H-1 be adopted.

The Resolution was VOTED.

2. Approval of an Early Childhood Education Administration and Leadership Certificate Program – Gateway CC

Fr. Cannon moved, seconded by Mr. Lang, that exhibit H-2 be adopted.

The Resolution was VOTED.

3. Substantive Modification of the Computer Systems Technology Associate in Science Degree Program – Northwestern CT CC
4. Termination of the Computer Information Systems, Computer Programming, and Webmaster and Internet Design Option to the Computer Systems Technology Associate in Science Degree Program – Northwestern CT CC
5. Termination of the Computer Systems Technology Certificate Program – Northwestern CT CC

Fr. Cannon moved, seconded by Ms. McKenna, that exhibits H-3, H-4 and H-5 be adopted.

The Resolutions were VOTED.

6. Approval of a Pathway to Teaching Careers Associate in Arts Degree Program – Quinebaug Valley CC
7. Termination of the Allied Health Science Certificate Program – Quinebaug Valley CC
8. Termination of the Business Office Technology Option to the Computer Services Associate in Science Degree Program – Quinebaug Valley CC
9. Termination of the Graphic Communication Certificate Program – Quinebaug Valley CC

Fr. Cannon moved, seconded by Ms. McKenna, that exhibits H-6, H-7, H-8 and H-9 be adopted.

The Resolutions were VOTED.

10. Approval of an Exercise Science Associate in Science Degree Program – Three Rivers CC

Fr. Cannon moved, seconded by Mrs. Roy, that exhibit H-10 be adopted.

The Resolution was VOTED.

11. Approval of a Visual Fine Arts Associate in Arts Degree Program – Three Rivers CC

Fr. Cannon moved, seconded by Mrs. Zawoy, that exhibit H-11 be adopted.

The Resolution was VOTED.

12. Termination of the Television Operations Option to the Technology Studies Associate in Science Degree Program – Tunxis CC

Fr. Cannon moved, seconded by Mrs. Barhydt, that exhibit H-12 be adopted.

The Resolution was VOTED.

I. Old Business

J. New Business

1. Initiation of Presidential Search – Quinebaug Valley CC

Mr. Lang moved, seconded by Mrs. Zawoy, that exhibit J-1 be adopted.

Trustees interested in serving on the Presidential Search Committee were encouraged to contact Mrs. Berry or Mr. Herzog.

The Resolution was VOTED.

K. Addendum

L. Staff Report

M. Executive Session

Fr. Cannon moved, seconded by Mr. Cox, that the following resolution be adopted:

RESOLVED: THAT, following a brief recess, the Board convene in Executive Session to discuss matters pertaining to the reappointment of the Chancellor.

The Resolution was VOTED.

Mrs. Spivey informed the Board that she has submitted her letter of resignation as a member of the Board of Trustees to Chairperson Berry effective immediately. She thanked the Board members for the rewarding experience, their friendship and support over the years.

The Public Session meeting recessed at 5:20 p.m.

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The Board reconvened in Public Session at 6:15 p.m.

Mr. Lang moved, seconded by Mrs. Zawoy, that the following resolution be adopted:

RESOLVED: THAT the Board of Trustees authorizes the reappointment of Marc S. Herzog as Chancellor and delegates the authority to the Board Chairperson to authorize the extension of the appointment through June 30, 2012.

The Resolution was VOTED.

The meeting adjourned at 6:17 p.m.

Recorded by _____

Approved by _____