

CONNECTICUT COMMUNITY COLLEGES

OPPORTUNITIES BULLETIN

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their experience has prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

POSITION TITLE	MINIMUM QUALIFICATIONS	MINIMUM SALARY	COLLEGE CONTACT	APPLICATION DEADLINE
Behavioral Science Instructor 10 Month, Tenure Track	Master's Degree in Psychology. Two (2) years' of teaching experience, preferably in a community college setting, is desired. Experience and demonstrated success in teaching online and alternate modes of instruction are preferred.	\$47,705	Send Board of Regents application (http://www.mxcc.commnet.edu/images/customer-files/application_employment.pdf), resume, college transcripts, and three (3) current references to: Jennifer Hobby Human Resources & Labor Relations Middlesex CC 100 Training Hill Road Middletown, CT 06457 Fax: (860) 353-5870 Or Email Jhobby@mxcc.commnet.edu	April 30
Information Technology Technician II 12 Month, Tenure Track	Associate's Degree from an accredited college or university together with a minimum of one (1) years' experience, preferably in higher education. Incumbents must have demonstrated competence in one (1) or more of the following information technology areas: hardware/software problem diagnoses and repair, applications development/support, business/systems analysis, communications technologies, network technologies, information technology security, databases, system programming, end user support, in PC and/or Macintosh environments; interacting favorably with facility, administrators, staff and students; effective problem solving and communication skills (oral and written).	\$49,211	Letter of Intent, resume, typed employment application (available www.nwcc.commnet.edu/humanresources/fulltime.htm) Unofficial Transcripts from each Degree-Granting Institution; and three (3) letters of recommendation relevant to this particular position. Email to: NW-HumanResources@nwcc.commnet.edu	May 7
Human Services Instructor 10 Months, Tenure Track	Master's Degree in Human Services or a related field. Two (2) years of college teaching experience is desired. Experience working with online delivery methods such as Blackboard is preferred. Familiarity with the integration of educational technology into curriculum, overall computer literacy and awareness of current issues and pedagogical practices that have an impact on the discipline are expected.	\$47,705	Letter of Intent, resume, typed employment application (available www.nwcc.commnet.edu/humanresources/fulltime.htm) Unofficial Transcripts from each Degree-Granting Institution; and three (3) letters of recommendation relevant to this particular position. Email to: NW-HumanResources@nwcc.commnet.edu	May 7

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Academic Division Director/Science, Technology, Engineering, Mathematics (STEM) Division 12 Month, Tenure Track	Master's Degree in an appropriate discipline (Mathematics, Science, Engineering, Technology) commensurate with the job description, plus four (4) years' experience in that field, two (2) of which must be in a supervisory capacity.	\$74,065	Letter of Intent, resume, typed employment application (ONLY Revision dated 1/27/2011 will be accepted), Official Transcripts from each Degree-Granting Institution; and three (3) letters of recommendation relevant to this particular job to: Sandra Palmer Dean of Academic Affairs Naugatuck Valley CC 750 Chase Parkway Waterbury, CT 06708	May 10
Psychology Instructor 10 Month, Tenure Track	Master's Degree in Psychology. College-level teaching experience. Ability to teach general and advanced college psychology courses; evidence of strong skills and abilities in: verbal and written communications; program development and outcomes review; classroom outcomes assessment techniques; ability to utilize instructional technology; and demonstrated ability to teach students with an array of learning styles. Demonstrated ability to stay current with trends in the discipline.	\$47,705	Letter of Intent, current resume, and completed Board Application available at: http://www.acc.commnet.edu/about/employment.htm to: Asnuntuck CC Human Resources Department JOB CODE: PSY 170 Elm Street Enfield, CT 06082 or Email AS_AcademicAffairs-HR@acc.commnet.edu	May 13
Biology Instructor 10 Month, Tenure Track	Master's Degree in Biology. College-level teaching experience. Expertise teaching Anatomy and Physiology I and II courses in the Biology curriculum. Familiarity with new discoveries and applications in the discipline. Ability to engage students as active participants in the learning process. Knowledge of learning outcomes assessments. Ability to utilize instructional technology. Excellent communication and interpersonal skills.	\$47,705	Letter of Intent, current resume, and completed Board Application available at: http://www.acc.commnet.edu/about/employment.htm to: Asnuntuck CC Human Resources Department JOB CODE: BIO 170 Elm Street Enfield, CT 06082 or Email AS_AcademicAffairs-HR@acc.commnet.edu	May 20

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Mathematics Instructor 10 Month, Tenure Track	Master's Degree in Mathematics or Mathematics Education required. College-level teaching experience and the ability to teach a full spectrum of courses in Mathematics including developmental level. Experience teaching with graphing calculators or the software simulation of them. Knowledge of learning outcome assessments. Active participation in professional development activities and familiarity with current trends in mathematics and mathematics education. Demonstrated ability to engage students as active participants in the teaching/learning process. Evidence of strong verbal and written communication and interpersonal skills.	\$47,705	Letter of Intent, current resume, and completed Board Application available at: http://www.acc.comment.edu/about/employment.htm to: Asnuntuck CC Human Resources Department JOB CODE: MATH 170 Elm Street Enfield, CT 06082 or Email AS_AcademicAffairs-HR@acc.commmnet.edu	May 20
Nursing Laboratory Teacher 12 Month, Tenure Track	Master's Degree in Nursing, current Connecticut RN Licensure, experience in nursing, teaching and simulation experience required.	\$53,111	Letter of Intent, resume, transcripts and the names of three references to: Mr. Henry Burgos Director of Human Resources Capital CC 950 Main Street Hartford, CT 06103 Attention: Search – Nursing Lab Teacher Application must be POSTMARKED no or before DEADLINE .	May 22
Foreign Languages Instructor 10 Month, Tenure Track	Master's Degree in Foreign Language is required; Spanish language degree and ability to teach multiple languages preferred. Evidence of currency in theories of second languages acquisition and college teaching experience, especially amongst ethnically diverse and/or urban student populations and community college student is desirable.	\$47,705	Letter of Intent, resume, transcripts and the names of three references to: Mr. Henry Burgos Director of Human Resources Capital CC 950 Main Street Hartford, CT 06103 Attention: Search – Instructor Foreign Languages Application must be POSTMARKED no or before DEADLINE .	May 22

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Developmental Mathematics Instructor 10 Month, Tenure Track	Master's Degree in Mathematics or a related field is required. College teaching experience with an ethnically diverse and urban student population is desirable.	\$47,705	Letter of Intent, resume, transcripts and the names of three references to: Mr. Henry Burgos Director of Human Resources Capital CC 950 Main Street Hartford, CT 06103 Attention: Search – Developmental Mathematics Application must be POSTMARKED no or before DEADLINE .	May 22
Assistant Professor Program Coordinator – Accounting 10 Month, Tenure Track	Master's Degree in Accounting (preferred), Business Administration, or a related field, and four (4) years college teaching experience required or two (2) years college teaching experience combined with four (4) years of related work experience. Experience teaching Intermediate Accounting, Taxation, Accounting Information Systems, and ability to teach in other business disciplines, such as finance, are desirable. CPA certification and practical experience is a plus.	\$51,520	Letter of Intent, resume, transcripts and the names of three references to: Mr. Henry Burgos Director of Human Resources Capital CC 950 Main Street Hartford, CT 06103 Attention: Search – Assistant Professor/Program Director Application must be POSTMARKED no or before DEADLINE .	May 22
Biology Instructor 10 Month, Tenure Track	Master's Degree in Biology or a related field is required. Applicants should also have knowledge and demonstrated expertise in Human Anatomy and Physiology. College teaching experience with an ethnically diverse and urban student population is desirable.	\$47,705	Letter of Intent, resume, transcripts and the names of three references to: Mr. Henry Burgos Director of Human Resources Capital CC 950 Main Street Hartford, CT 06103 Attention: Search – Biology Instructor Application must be POSTMARKED no or before DEADLINE .	May 22

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Educational Assistant Institutional Advancement Non-Tenure Track	Associate's Degree in accounting or related field. One (1) year of experience working with QuickBooks, DonorPerfect, preferably in a secondary school or college environment. Basic computer skills including Microsoft Office Suite and e-mail, as well as the ability to gather and analyze data utilizing an Excel database. Prepare financial reports and maintain records of donor files.	\$21.54 hourly	Submit a letter of interest, resume and completed (typed) Connecticut Community Employment Application* college transcripts and three (3) current references to: Greg Kline Director of Institutional Advancement Middlesex CC 100 Training Hill Road Middletown, CT 06457 or E-mail: gkline@mxcc.commnet.edu or FAX (860) 344-2789 http://www.mxcc.commnet.edu/images/customer-files/application_employment.pdf Applications will be accepted until filled.	Until Filled
Adjunct Instructor in Graphic Design Part Time Fall 2012	MFA/MA Degree in Interactive Media, New Media, Digital Media or Graphic Design or related field. One (1+) or more years of successful college-level teaching including courses in Flash or object-oriented programming, web-design, including Java script or jquery skills is desired.	\$1,337 to \$1,447 per credit hour	Letter of Intent, Resume, Unofficial Transcripts from each Degree-Granting Institution and a typed Employment Application (available at http://www.nwcc.commnet.edu/humanresources/fulltime.htm) Email to: NW-HumanResources@nwcc.commnet.edu	Until Filled
CREDIT-FREE LECTURERS in Accounting Bookkeeping Computer Aided Design (CAD) Computer Graphics (PC and Macintosh) Culinary Art Desktop Publishing Certified Nurse Aide Dental Assistant E.K.G. Manufacturing Medical Billing Pharmacy Technician Phlebotomy QuickBooks	Teaching experience or related work experience required. Please specify availability for day, evening and/or weekend classes. Applicants are encouraged to put in writing precisely how their experience has prepared them for the responsibilities for the position.	Contractual Services vary depending on the services and the credentials required	Letter of Intent, Resume, a detailed resume and references to: Ms. Vicki Bozzuto Dean, Continuing Education and Workforce Development Room 102A Gateway CC 88 Bassett Road North Haven, CT 06473	Ongoing

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POSITION TITLE	MINIMUM QUALIFICATIONS	MINIMUM SALARY	COLLEGE CONTACT	APPLICATION DEADLINE
Instructor Medical Assisting, Part-Time	Bachelor's Degree in Health Science related field, Certificate/Degree in Medical Assisting. Two (2) years of teaching experience preferred.	\$1,335 - \$1,437 per credit hour	Send a letter of Intent, Resume, Transcripts, and three (3) references to: Dr. Terry Devito Department Chair Capital CC 950 Main Street Hartford, CT 06103	Ongoing
Adjunct Faculty Dance 1 Part-Time	No previous training is required or assumed. The course introduces and explores dance movements in the 2th century through historical analysis and movement. Students will participate in numerous dance exercises during the class.	\$1,335 to \$1,447 per credit hour	Send cover letter and resume to: Joyce Catania, Human Resources JOB CODE: ES/E Asnuntuck CC 170 Elm Street Enfield, CT 06082 Fax to 860-253-3069 or Email to AS- HumanResources@acc.commnet.edu <u>u</u>	Ongoing
Instructor Paramedic Program, Part-Time	Current licensure as a Paramedic. State of CT EMS instructor credentials or National EMS Educator course certification. One (1) year of lecturing and classroom teaching experience. A minimum of six (6) years of work experience as a paramedic with AA/AS degree or a minimum of four (4) years of work experience as an EMS provider with a BA/BS degree. Current ACLS, PALS, BLS and PHTLS certifications required (Instructor status preferred).	\$1,335 - \$1,437 per credit hour	Send a letter of intent, resume, transcripts, and three (3) references to: Dr. Terry Devito Department Chair Capital CC 950 Main Street Hartford, CT 06103	Ongoing

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POSITION TITLE	MINIMUM QUALIFICATIONS	MINIMUM SALARY	COLLEGE CONTACT	APPLICATION DEADLINE
LECTURER – Part Time Liberal Arts and Business Careers & Technology Program Areas	Master's Degree in appropriate discipline, with previous teaching preferred. Areas are: A&P Biology Chemistry Ecology English Geography History Mathematics Political Science Philosophy Psychology Sociology	\$1,335 to \$1,437 per credit hour	Submit a letter of interest, current resume to: Joyce Catania Human Resources Asnuntuck CC 170 Elm Street Enfield, CT 06082 E-mail: AS-AcademicAffairs-HR@acc.commnet.edu Application materials must be RECEIVED on or before DEADLINE .	Ongoing
CREDIT-FREE LECTURERS - Certified Nursing Assistant	Candidates must have an active Connecticut Registered Nursing License without conditions. Experienced in long-term care is preferred.	Contractual Services vary depending on the services and the credentials required	Letter of Application, detailed resume, BOT Employment Application and references to: Dr. Mary Schuler Director, Nursing & Allied Health Norwalk CC 188 Richards CC Norwalk, CT 06854-1655	Ongoing
CREDIT-FREE LECTURERS in Allied Health Training Computer Technology Desktop Publishing Languages <u>Soft-Skills Training</u> Communication Conflict Resolution Leadership Management Motivating & Delegating Starting a Small Business Small Business Accounting	GENERAL QUALIFICATIONS Teaching experience or related work experience required. Please specify availability for day, evening and/or weekend classes. Applicants are encouraged to put in writing precisely how their experience has prepared them for the responsibilities of the position.	Contractual Services vary depending on the services and the credentials required	Letter of Application, detailed resume, three (3) letters of reference to: Continuing Education Three Rivers CC 574 New London Turnpike Norwich, CT 06360-6598	Ongoing

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CREDIT-FREE LECTURERS in Bookkeeping, Computer Technology Computer Aided Design (CAD) Computer Graphics (PC and Macintosh) Desktop Publishing Certified Nurse Aide Dental Assistant E.K.G. Medical Billing, Pharmacy Technician Phlebotomy Veterinary Assistant Culinary Art English as a Second Language Foreign Language Photography	GENERAL QUALIFICATIONS Teaching experience or related work experience required. Please specify availability for day, evening and/or weekend classes. Applicants are encouraged to put in writing precisely how their experience has prepared them for the responsibilities of the position.	Contractual Services vary depending on the services and the credentials required	Letter of Application, a detailed resume and references to: Ms. Lynn Boyar Director, Non-Credit Programs Extended Studies Division Room W102 Norwalk CC 188 Richard Avenue Norwalk, CT 06854-1655	Ongoing
CREDIT-FREE LECTURERS in CAD/CAM Certified Nurses Aid Training Computer Technology Culinary Arts Culture/History Dance Drama Music Desktop Publishing Gardening Health/Fitness Languages Machine Technology/CNC Manufacturing Technology PC Software Applications Writing and Publishing	GENERAL QUALIFICATIONS Teaching experience or related work experience required. Please specify availability for day, evening and/or weekend classes. Applicants are encouraged to put in writing precisely how their experience has prepared them for the responsibilities of the position and to provide appropriate references.	Contractual Services vary depending on the services and the credentials required	Letter of Application, detailed resume, (3) three letters of reference to: Continuing Education, MS #16 Manchester CC PO Box 1046 Great Path Manchester, CT 06045-1046. FOR FURTHER INFO. visit our website at www.mcc.commnet.edu	Ongoing

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