



FISAP Report for the 2003-04 Award Year – RORFS04

Each year Title IV-eligible schools must report the fiscal year's final campus-based aid disbursed by fund type, as well as the number of students receiving such aid. This reporting is done through the FISAP (Fiscal Operations Report and Application to Participate) which includes data from the SCT Banner Financial Aid, Student, and Accounts Receivable modules. SCT Banner provides clients with two grids needed to report this campus-based data. You must then transfer the data to the Department of Education's FISAP web site.

Banner provides data for the following two grids:

- Part II, Section F: Information On Eligible Aid Applicants For The 2003-2004 Award Year
- Part VI, Section A: Distribution Of Program Recipients And Expenditures By Type Of Student

For the 2003-2004 aid year, the Department of Education made no changes to these required grids. Thus no changes were made to them in the SCT Banner Financial Aid System.

For audit purposes, Banner also provides the user with a **Student Detail List** of all eligible aid applicants for the 2003-2004 Award Year. This detail includes each Student's Name, Banner ID, FISAP Income, Auto Zero EFC Status, Dependency Status, Enrollment Status, and Title IV Fund(s) and Aid, if any. In addition, Banner provides users with a separate **Part-Time Student Detail List** that includes the same fields.

Of course, before proceeding to the FISAP process, you should be sure to reconcile your federal campus-based funds for the 2003-04 Award Year. In particular, be sure to reconcile your Banner Financial Aid System's data with your Business Office's data and make any necessary student expenditure adjustments **BEFORE** invoking the FISAP process. **Finally, remember that your FSEOG data as reported from Banner only includes the federal share of program expenditures. Be sure to include the required institutional match share in each income grid on Part VI, Section A - as well as the FSEOG program worksheet.**

To run the FISAP Report for the 2003-04 Award Year, follow these steps. From Direct Access, enter RORFS04. This will bring you to the Job Submission Control Form (GJAPCTL). Enter the parameters as follows:

	<u>Parameter</u>	<u>Value</u>
01	Aid Year Code	0304
02	Create/Print	“B” for Both (Default)*
03	FPERK	“P” for Paid
04	FSEOG	“P” for Paid
05	FWS	“P” for Paid
06	Hours	“A” for Adjusted Hours
07	Sort	“N” for Name (Last)
08 -11	Population Selection	Leave Blank
12	Undergraduate Level	“X1” representing college code B-M
13	FT Load	“12” for 12 credits
14-87	Level Codes	Leave Blank

*** Valid values for this parameter include the following:**

B	Create and Print (Default)
C	Create (Overwrite)
CD	Create and Print Detail
CS	Create and Print Summary
D	Print Detail
P	Print Both
S	Print Summary

You must create records through the RORFS04 process before being able to print any data. The Create (C) function will delete and replace any current data that exists in the FISAP table

The RORFS04 process will take some time to complete and will produce a significant series of lists for you. Four sections will be produced in this sequence:

- Student Detail List (for audit documentation)
- Part II, Section F, Information on Eligible Aid Applicants
- Part VI, Section A, Distribution of Program Recipients & Expenditures
- Part-Time Student Detail List (for audit documentation)

A sample report follows in this sequence. In addition, RORFS04 also populates the FISAP Person Maintenance Form (ROAFSAP) in the Banner system. This form may be helpful to you for edit or audit purposes as it lists all student data reported on the FISAP Report. However, it is important to remember that if you run the RORFS04 process again, all manual changes will be deleted and will have to be reentered.

A new enhancement this year for this form allows you to manually lock a student record to prevent deletion or changes when the FISAP process is run again. Check the lock flag field if necessary.

The screenshot shows a web browser window titled "Banner/DEVL - Connecticut Community College System - Microsoft Internet Explorer". The address bar shows "Banner/DEVL - Connecticut Community College System - Microsoft - \\Remote, 128-bit SSL/TLS.". The main content area displays the "Capital Community College FISAP Person Maintenance Form ROAFSAP 6.4.3 (DEVL) [G_FATEAM]".

At the top of the form, there is a field for "Aid Year" with the value "0304" and "2003-2004 Award Year". Below this is a table with the following columns: Lock, ID, Last Name, First Name, MI, Income, Auto D, Dep, F/T, Level, FSEOG, FPERK, FWS, Activity, and Create. The first row has a checked "Lock" checkbox and empty fields for the other columns. The second row has an unchecked "Lock" checkbox and empty fields for the other columns.

Below the table is a "Soundex Search" section with "Sounds Like ... Last Name:" and "First Name:" fields.

At the bottom of the browser window, there is a status bar with the text "Enter a query, press F8 to execute, Ctrl+Q to cancel." and "Record: 1/1".

06-AUG-2004 11:58:18 AM
 Aid Year: 0304

Capital Community College
 FISAP REPORT

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 RORFS04

Name	ID	FISAP INCOME	AUTO 0 EFC	DEP	LEVEL	FULL TIME	AID FUND	AID AMT
Student, Sample	@99999999	50790	N	I	UWO	N		
[REDACTED]		44220	N	I	UWO	N		
[REDACTED]		19367	N	I	UWO	Y		
[REDACTED]		14360	Y	I	UWO	N		
[REDACTED]		8244	N	D	UWO	Y		
[REDACTED]		6540	N	I	UWO	Y		
[REDACTED]		4678	Y	D	UWO	Y		
[REDACTED]		30065	N	I	UWO	N		
Student, Samuel	@99999999	7799	Y	I	UWO	Y	FWS	4245.92
Sample, Sindy	@99999999	17477	N	I	UWO	Y	FSEOG FWS	1000.00 414.90
[REDACTED]		29675	N	I	UWO	N		
[REDACTED]		14332	Y	I	UWO	N		
[REDACTED]		77382	N	D	UWO	Y		
[REDACTED]		4200	N	I	UWO	N		
[REDACTED]		74569	N	D	UWO	Y		
[REDACTED]		27581	N	I	UWO	N		
[REDACTED]		987	Y	I	UWO	Y		
[REDACTED]		32791	N	D	UWO	N		
[REDACTED]		16577	N	I	UWO	N		
[REDACTED]		36765	N	I	UWO	N		

PART II, SECTION F: INFORMATION ON ELIGIBLE AID APPLICANTS FOR THE AWARD YEAR (2003-2004 Award Year)

	<-----DEPENDENT----->		<-----INDEPENDENT----->		
	UG Without 1st Degree	UG With 1st Degree	UG Without 1st Degree	UG With 1st Degree	Graduate/ Professional
Students With Auto Zero EFC	122	0	209	2	0
Taxable & Non- Taxable Income					
\$ 0 - \$ 2,999	2	0	37	2	0
3,000 - 5,999	3	0	11	3	0
6,000 - 8,999	7	0	17	1	0
9,000 - 11,999	11	0	21	0	0
12,000 - 14,999	12	0	10	1	0
15,000 - 17,999	14	0	14	0	0
18,000 - 23,999	52	0	47	0	0
24,000 - 29,999	56	0	38	2	0
30,000 - 35,999	67	0	29	1	0
36,000 - 41,999	41	0	32	0	0
42,000 - 47,999	40	0	37	0	0
48,000 - 53,999	32	0	56	0	0
54,000 - 59,999	30	0	77	4	0
60,000 & Over	56	0	656	20	0
Total	545	0	1291	36	0

PART VI, SECTION A: DISTRIBUTION OF PROGRAM RECIPIENTS AND EXPENDITURES BY TYPE OF STUDENT (2003-04 Award Year)

Tax & Untax Inc Category/Stud Type	<--Fed. Perk Loan-->		<-----FSEOG----->		<-----FWS----->		Summary Recipients
	Recipients	Funds	Recipients	Funds	Recipients	Funds	
Ungrad. Dependent							
\$ 0 - \$ 5,999	0	0	3	663	0	0	3
6,000 - 11,999	0	0	5	2250	1	2765	6
12,000 - 23,999	0	0	14	7675	4	3285	17
24,000 - 29,999	0	0	5	2100	0	0	5
30,000 - 41,999	0	0	4	1613	1	1215	5
42,000 - 59,999	0	0	1	750	4	7068	5
60,000 & Over	0	0	0	0	1	680	1
Ungrad. Independent							
\$ 0 - \$1,999	0	0	11	4125	4	7481	15
2,000 - 3,999	0	0	7	3375	5	9829	12
4,000 - 7,999	0	0	15	7500	12	24674	24
8,000 - 11,999	0	0	8	4606	6	4792	13
12,000 - 15,999	0	0	15	6500	5	5172	19
16,000 - 19,999	0	0	17	9106	7	9925	20
20,000 & Over	0	0	38	14981	18	28026	55
Graduate/Professional	0	0	-NA-	-NA-	0	0	0
T O T A L	0	0	143	65244	68	104912	200
Total Less than Full time	0	0	101	39244	30	41750	130
Total Automatic Zero EFC	0	0	31	16288	12	20080	42

ADDENDUM I. PART-TIME STUDENT DETAIL

Name	ID	FISAP INCOME	AUTO 0 EFC	DEP	LEVEL	FULL TIME	AID FUND	AID AMT
[REDACTED]	[REDACTED]	50790	N	I	UWO	N		
[REDACTED]	[REDACTED]	44220	N	I	UWO	N		
[REDACTED]	[REDACTED]	14360	Y	I	UWO	N		
[REDACTED]	[REDACTED]	30065	N	I	UWO	N		
[REDACTED]	[REDACTED]	29675	N	I	UWO	N		
[REDACTED]	[REDACTED]	14332	Y	I	UWO	N		
[REDACTED]	[REDACTED]	4200	N	I	UWO	N		
[REDACTED]	[REDACTED]	27581	N	I	UWO	N		
[REDACTED]	[REDACTED]	32791	N	D	UWO	N		
[REDACTED]	[REDACTED]	16577	N	I	UWO	N		
[REDACTED]	[REDACTED]	36765	N	I	UWO	N		
[REDACTED]	[REDACTED]	17306	N	I	UWO	N		
[REDACTED]	[REDACTED]	9360	Y	I	UWO	N		
[REDACTED]	[REDACTED]	21806	N	I	UWO	N		
[REDACTED]	[REDACTED]	26643	N	I	UWO	N		
[REDACTED]	[REDACTED]	10928	N	I	UWO	N		
[REDACTED]	[REDACTED]	46617	N	D	UWO	N		
Sample, Sam	@99999999	22651	N	I	UWO	N	FSEOG	212.50
Student, Synthia	@99999999	16863	Y	D	UWO	N	FSEOG	750.00