

RJRSEEC - The Employee Earnings Control Report

This report provides a listing of hours worked by pay period. You can run this report for all pay periods in the aid year or select both a starting and ending pay period range. This report can be run for just one student or for all students. The report output shows authorized hours and award amount, pay date, pay & hours worked, gross pay and status.

To run this report, enter the following parameters.

Parameter 01	Aid Year	enter Aid Year
02	Starting Pay Period Date	enter pay date of starting pay period or blank for all
03	Ending Pay Period Date	enter pay date of ending pay period or blank for all
04	Fund Codes	enter work fund code(s)
05	Sort Option	1 (sort by name) 2 (sort by fund)
06	Banner ID	enter Banner ID to run report for single student

This report prints in landscape mode. When running this report, be sure to enter a proper Banner printer.

A sample of RJRSEEC is on the following page.

