



**Note:** Depending on your business practices, you may want to run this report at various times during the semester to report on different checks. For example, at any time during the term, you may want to run a withdrawal check using parameters 07 and 14. Towards the end of the semester, you may want to run a graduate check to find students who have a pending degree status code or after graduation to find graduating students. For graduation check, use parameters 06 and 11. At the end of the semester, you may want to report on those students not returning for the coming semester. In this case, you would use parameters 8, 9 and 15.

Parameter	Required	Value
01 Aid Year Code	Yes	Enter Valid Aid Year
02 Exit Counseling Type	Yes	L – Loan, T – Teach
03 Fund Code	Yes	Fund Code – Enter Multiple w/ Insert Record Function
04 Exit Requirement Code	Yes	Status Code for Exit Requirement
05 Requirement Status Code	Yes	Enter “G” for System Generated
06 Check for Graduates	No	(Y)es (N)o
07 Check for Withdrawals	No	(Y)es (N)o
08 Check for Low Enrollment	No	(Y)es (N)o
09 Check for No Enrollment	No	(Y)es (N)o
10 Check for Invalid Major(Teach)	No	(Y)es (N)o
11 Graduation Term	No	Enter term to check if graduation exists
12 Graduation Beginning Date	No	Graduation must be on/after this date
13 Graduation End Date	No	Graduation must be on/before this date
14 Current Term Code	No	Term of withdrawal, not enrolled, low Enrollment, major change
15 Previous Term Code	No	Previous term for low/no enrollment check
16 Report and/or Update	No	(R)eport only or (U)pdate requirements and report
17 Page Break	No	Start a new page for each student
18 Print NDLDS Summary	No	Print NDLDS Aggregate Summary (Y)(N)
19 Application ID	No	
20 Selection ID	No	
21 Creator ID	No	
22 User ID	No	