

RWRXT01 - Potential Unofficial Title IV Withdrawals Report

This report provides information on Title IV recipients who were enrolled at your college during a given term and earned no academic grades for that term. (Federal Work-Study and GTIV recipients are not included in this report.) Based upon your institutional criteria and the information provided on this report, you will determine if your Records Office should code these students as Unofficial Withdrawals.

There are two Unofficial Withdrawal codes, W5 and W6, as defined by the Banner Student Team. The W5 code indicates an Unofficial Withdrawal with institutional records that could be used to determine the student's last date of attendance. This date would be used as the student's withdrawal date. The W6 code also indicates an Unofficial Withdrawal. However, the W6 code is used when you cannot establish a last date of attendance. This code uses the midpoint of the term (50%) as the date of withdrawal. Based upon your findings, you will notify your Registrar which withdrawal codes, if any, should be used for students on your RWRXT01 report.

Before you run this report, you must verify with your Registrar that grades have been rolled for the term. Also, please refer to the Disbursement/ Refunding/Return of Funds Calendar for specific dates pertaining to the processing of unofficial withdrawals. RWRXT01 lists Name, SSN, Banner ID, Course Code and Course Title. Enrolled hours and final grades for each course are also included.

To run this report, enter the follow parameters:

Aid Year	enter current aid year
Term Code	enter desired term code

This report will print in landscape format.

Naugatuck Valley Community College - DEVL
Potential Unofficial Title IV Withdrawals Report for Spring 2006
Students with Zero Earned Credits

Name	SSN	Banner Id	Course Code	Section	Title	Enrolled Hours	Final Grade
Abcde, Rachel	000-00-0000	@00000005	1380	02	GENERAL PSYCHOLOGY II	3.00	N
						----- 3.00	
Black, Ana M.	111-11-1111	@11111111	1809	05	WESTERN CIVILIZATION II	3.00	N
						----- 3.00	
Jones, Alana A	222-22-2222	@22222222	1169	16	INTRO TO SOFTWARE APPLICATIONS	3.00	N
			1295	01	PRINCIPLES OF ASTRONOMY	3.00	N
			1524	03	ANATOMY & PHYSIOLOGY I	4.00	N
						----- 10.00	
White, Steven C	234-56-6666	@00000088	1661	02	U.S. HISTORY I	3.00	W
			1662	17	PRINCIPLES OF SOCIOLOGY	3.00	W
			1357	01	CONTEMP ISSUES IN WORLD CIV	3.00	N
			1626	04	WESTERN CIVILIZATION II	3.00	N
			1675	05	CHILD & ADOLESCENT DEV	3.00	N
						----- 15.00	