

## TESTING TRACKING, BUDGETING, PACKAGING GROUPS IN BANNER FINANCIAL AID

Print and thoroughly review the Data Load Report and Data Load Summary Report. Starting at ROARMAN and using the Data Load Summary Report, review your students for the following:

### TRACKING

Have your students been placed into the correct tracking groups?

RRITGRP (Requirements Tracking Group Inquiry Form) shows all of your tracking groups/codes, priorities and count of students currently in each group.

On RNARSLT, you can review the codes for Rejects, CFlags, Ind/Dep Verification, etc.) RNIMS00 will give details for SAR comment codes.

Are verification students correctly grouped according to your criteria?

Are the Tracking Group priorities set to properly filter students.

Are all required documents listed for each tracking group and are the document status codes correct? Are the documents required for Pk, Ds, Mm correctly indicated?

### BUDGETING

Have your students been placed into the correct budget groups?  
(With Parent/Not with Parent, In State/Out of State, etc)

RBIBGRP (Budget Group Inquiry Form) shows all of your budget groups/codes, priorities and count of students currently in each group.

Are the correct budget components/amounts listed for each group?

Are students falling into the Default budget group? Typically, you need to check students who fall into the default budget group.

## PACKAGING

Are your students placed in the correct packaging group based on your criteria (EFC/Pell Amount).

RPIPGRP (Packaging Group Inquiry Form) shows all of your packaging groups/codes, priorities and count of students currently in each group.

Why are students in the Default Packaging Group? Typically, you will need to check students who fall into the Default Packaging Group.

On RPRGFND, review the funds you have defined for each packaging group.

If you are using a packaging group to select students not in an aid eligible major, be sure the packaging group code is correct (XSTMJ) on RTVPGRP. Also, check to see that your default packaging group code is (XDFLT).

## RORRULES

As you review RORRULES for your various groups, the "view" button will give you a list of students currently placed in that particular group.