

Connecticut
Community
Colleges



Education That Works For a Lifetime

Batch Posting

SCT Banner Financial Aid System

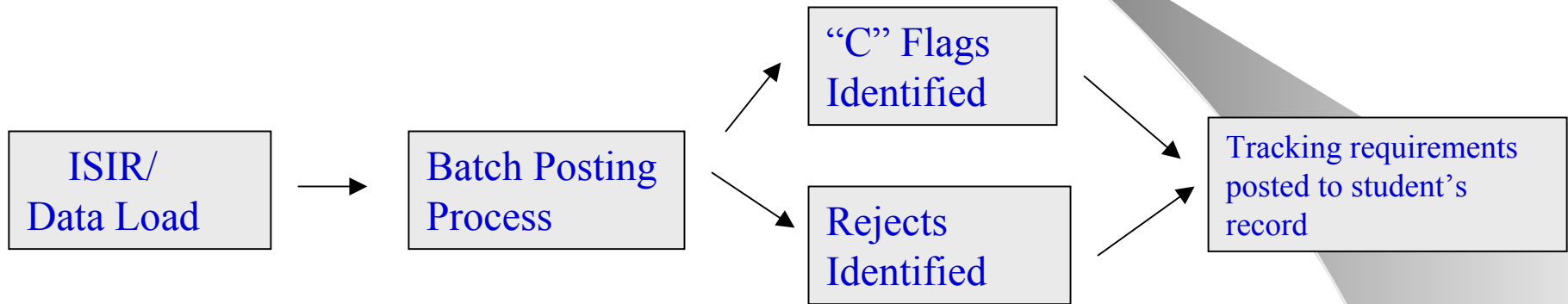
December 2001



Batch Posting in Banner

Upon data load, the batch posting process in Banner allows for the automatic posting of a tracking requirement associated with a particular “C” Flag comment code or a Reject comment code.

Batch Posting Process Flow-Chart



This batch posting process is run every evening as part of the data load process.

Set-Up (we've done)

RTVTRST – Requirements Tracking Status Code

To accommodate the batch posting process, we have added a new tracking status code of “P” on RTVTRST. This “P” status designates that a tracking requirement was posted to a student’s financial aid record via the batch posting process.

Here is the requirement posted to RRAAREQ.
(Please note the “P” Status Ind. and “B” Sys Ind..)

Applicant Requirements Form RRAAREQ 5.2 C (TRNG) [H_FATEAM]

Aid Year: 0102 SSN: [] ID: [] Kimani Adams
 Create Person []

Tracking Group Information

Tracking Group Code	Description	Addl Req	Hold Ind	Trk Ltr	All Req Comp:
HCLF	C Flags	N	N	<input checked="" type="checkbox"/>	<input type="text"/>

Group Lock Ind: Create Reqmt [] Delete Reqmt []

Requirements

Req Code	Status Ind	Status Date	Established Date	Sat Ind	SBGI Code	Req'd For Pk	Req'd For Ds	Req'd For Mm	Fund	Ind Sys
HC901C	P	18-DEC-2001	18-DEC-2001	N		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		B
ISIR	S	05-SEP-2001	05-SEP-2001	Y		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		B
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Req Desc: Default Resolution SBGI Desc: []

RTVTREQ – Tracking Requirement Codes/ Tracking Requirement Descriptions

New tracking requirements codes and tracking descriptions have been established on RTVTREQ. Each code/description is associated with a specific “C” Flag or Reject comment code.

- Tracking Requirement Codes – These new codes were developed based upon a specific naming convention as illustrated on the following page. Users cannot update these codes on RTVTREQ.

“C” Flag Tracking Requirement Codes

XC0xxx

X - College Identifier (B-M)

C - indicates a “C” Flag tracking code

0 - indicates that this tracking code/requirement is used for one specific “C” Flag comment code.

xxx - identifies the specific comment code #.

“C” Flag Tracking Requirement Codes (cont.)

XC90xx

X - College Identifier (B-M)

C - indicates a “C” Flag tracking code

9 - indicates that this tracking code/requirement is used for several different “C” Flag comment codes.

0xx - sequential numbering

Reject Tracking Requirement Codes

XR90xx The same naming convention is used for reject tracking codes, however, the second character is now “R” for reject.

Tracking Requirements (Short/Long Descriptions)

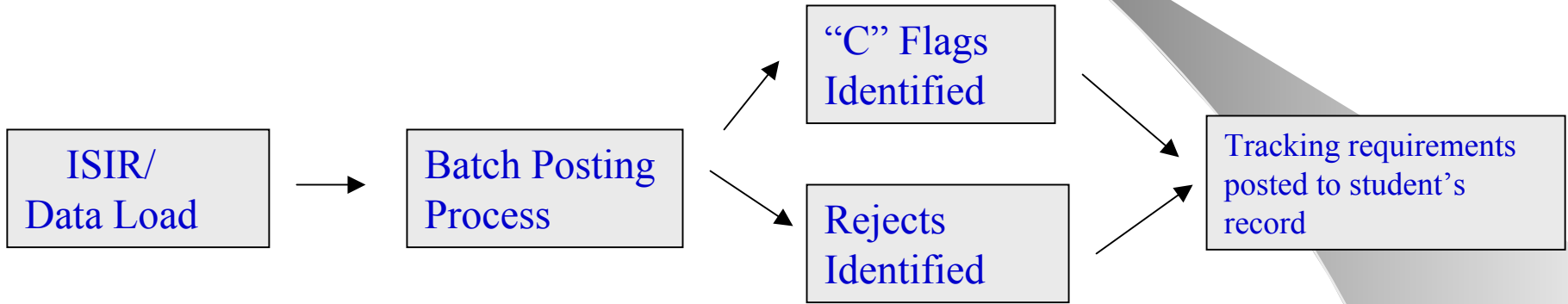
Tracking requirements have been established for each “C” Flag/Reject comment code. Users may update both the short & long descriptions of these tracking requirements.

After these requirements are batch posted, they will appear on students’ financial aid records along with all other tracking requirements. The long description of these requirements will print on tracking letters and will also appear on the web.

Requirements Tracking Validation Form RTVTREQ 5.2 C (TRNG) [H_FATEAM]

Requirements Code	Short/Long Description	Required Once	Required Pckg	Required Disb	Required Memo	Satisfy All	Access Ind	Info Access Ind	Msg No	Activity Date
HAFA	In-House Appt. Naugatuck Valley Application for Aid	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	20-APR-2000
URL:										
HARIC	Alien Reg. Card Alien Registration Identification Card	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	06-APR-2000
URL:										
HC0134	Default/Overpayment Provide proof of overpayment & default resolution.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		18-DEC-2001
URL:										
HC9001	Appt-Grant Ovrpmt Make an appointment to resolve your Fed grant overpayment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		18-DEC-2001
URL:										

Batch Posting Process Flow-Chart



The “P”....”B” Connection

Education That Works For a Lifetime

To accommodate additional transactions that you may receive for a student already loaded in Banner, a modification was made to the batch posting process. After data load;

- A population selection is created to select ISIRs loaded on that day. From these selected records, Banner will remove any previously posted tracking requirements with a tracking status code of “P” and sys ind. of “B”. *This modification will remove ONLY requirements with a “P””B” status – all others will remain posted.*
- Banner will then screen the new ISIR and post any tracking requirements applicable for this ISIR transaction.
- Banner will not duplicate any tracking requirement already posted to the student’s financial aid record.

Let's review the 2002-03 ISIR "C" Codes/Reject spreadsheet.

Business Practices to consider for 02-03.....

Tracking Groups:

- leave existing tracking groups for 02-03 processing.....
- eliminate C-Flag/Reject tracking rules for 02-03.....
- other ideas ?

Please keep in mind that RTVTGRP (Requirements Tracking Group Validation Form) is not an aid year specific form. Therefore, changing your tracking group priorities on this form to accommodate 02-03 processing will cause problems for your 01-02 processing.

Questions.....Comments.....



HAPPY HOLIDAYS TO ALL –