Please be advised that you must go online and complete the Title IV Authorization.

1. Log into your mycommnet account using your NetID and password.
2. Click on student tab
3. Scroll down and click on Student Self Service
4. Click on Student Records
5. Click on Title IV Authorization

For the first statement that says:

“I authorize the college to apply financial aid proceeds to all current charges in addition to tuition and fees, that are incurred for educationally related activities, including books, supplies, day care, miscellaneous fees, charges and fines, emergency loans and other expenses.”

Change the option drop down menu selection to “Authorize”

Scroll Drown and Hit the Submit button.

You have completed the process to authorize your Title IV funds at the Follett run bookstore. Your Title IV funds become available 24 hours AFTER you have successfully authorize your Title IV funds.