

Connecticut Community Colleges

Annual Reporting Schedule  
July 1, 2009 - June 30, 2010

College Reporting Requirements	Date Due to System Office	Date Due to Originating Agency	As of Date or Period Covered	Definitions Methodologies Specifications
Institutional Information - IPEDS		Jul 31	Fall 2009	
Perkins Annual Accountability Report		Aug 14	2008-09	
Special Populations Web Survey (each semester)				<a href="#">Web Survey Instructions</a>
Carl D. Perkins Annual Performance Report (Narrative)		Aug 14	2008-09	
College Career Pathways Annual Accountability Report		Aug 14	2008-09	
Completions - IPEDS	Aug 5	Aug 17	Class of 2009	SWRXH10
12-Month Enrollment - IPEDS	Enter on Web	by Oct 14	2008-2009	
Institutional Characteristics - IPEDS	Enter on Web	by Oct 14	Fall 2009	
Enrollment Summary - IPEDS	N/A	N/A	Fall 2009	
Fall Enrollment – IPEDS ( Part A - Racial/Ethnic)	Oct 5	Oct 16	Fall 2009	SWRXF43
Age – IPEDS (Part B)	Oct 5	Oct 16	Fall 2009	SWRXF29
Residence - IPEDS	Oct 5	Oct 16	Fall 2009	SWRXF42
Freshman Admissions - IPEDS	Oct 5	Oct 16	Fall 2009	SWRXA17
Undergraduate Transfer In - IPEDS	Oct 5	Oct 16	Fall 2009	<a href="#">NCS Contact</a>
Residence of First-Time Students – IPEDS (Part C)	Oct 5	Oct 16	Fall 2009	SWRXF44
Incoming Class – IPEDS (Part D)	Oct 5	Oct 16	Fall 2009	
Fall Credit Hour – IPEDS/DHE	Oct 5	Oct 16	Fall 2009	SWRXF39
Retention Rates – Fall 2009 status of Fall 2008 1 <sup>st</sup> -time – IPEDS	Oct 5	Oct 16	Fall 2008 - 2009	
CETC Report Card	Oct 5	Oct 16	2008-2009	
DHE Performance Measures	Oct 15	Dec 3	FY 2008	
Human Resources - IPEDS	Enter on Web	By Jan 20	Fall 2009	
Spring Credit Hour – IPEDS/DHE	Feb 19	May 26	Spring 2010	
Transfer Out – w/o Degree – for SRK/DHE PMs/GRS (1 <sup>st</sup> time 2005 Cohort)	Apr 13	N/A	2005 Cohort	<a href="#">NCS Contact</a>
Finance - IPEDS	Enter on Web	by Apr 14	Fall 2009	
Graduation Rate Survey - IPEDS	Enter on Web	by Apr 14		SWRXH03
Student Financial Aid - IPEDS	Enter on Web	by Apr 14	Fall 2009	
Transfer Out – 2007-08 Cohort - All Students w/ or w/o Degree	Jun 12	N/A	Fall09-Spring10	<a href="#">NCS Contact</a>

<b>College Banner File Requirements</b>	<b>Send to System Office Yes/No</b>	<b>Date Due to System Office</b>	<b>Definitions Methodologies Specifications</b>
SWRXH08 - 2008-2009 Degrees/Certificates Awarded – <b>Run same day as H10</b>	<b>YES</b>	August 5 (on or about)	
SWRXF22 - Frozen Extract EOT Spring	NO	July 2	
SWRXF22 - Frozen Extract EOT Summer	NO	September 15	
SWRXF22 - Frozen Extract - Fall	NO	3rd Week Fall	
SWRXI22 - Faculty Load – Assignment Extract – Fall – <b>Run same day as F22</b>	<b>YES</b>	3rd Week Fall	<a href="#">Parameters</a>
SWRXF22 - Frozen Extract EOT Fall	NO	February 1	
SWRXF22 - Frozen Extract EOT Winter	NO	February 14	
SWRXF22 - Frozen Extract - Spring	NO	3rd Week Spring	
SWRXI22 - Faculty Load – Assignment Extract – Spring – <b>Run same day as F22</b>	<b>YES</b>	3rd Week Spring	<a href="#">Parameters</a>